

# **Brandywine Trout and Conservation Club By-laws**

## **Article I - Name**

The name and title of this organization shall be the "Brandywine Trout and Conservation Club" and is registered as a non profit organization under Internal Revenue code 501(c)(3) Tax ID # 232162668

## **Article II - Membership**

### **Section 1 - Classification**

There will be five (5) classes of membership: Adult, Junior, Senior, Family and Daily Work

### **Section 2 - Qualifications of Adult Members**

Any individual sixteen (16) years of age and over, of good moral character and a citizen of the United States of America may become an Adult Member by making a written application.

### **Section 3 - Qualifications of Junior Members**

Any individual under sixteen (16) years of age, of good moral character and a citizen of the United States of America may become a Junior Member by making a written application.

### **Section 4 - Qualifications of Senior Members**

Any individual who has been an Adult Member in good standing for ten (10) consecutive years and has reached the age of sixty-five (65) may become a Senior Member by making a written application and paying a one (1) time payment of \$10.00.

### **Section 5 - Qualifications of Family Members**

Any individual sixteen (16) years of age and over, of good moral character and a citizen of the United States of America, and their family may join under a Family Membership by making a written application, family members sixteen (16) years of age and over have voting rights.

### **Section 6 - Qualifications of a Daily Work Member**

Any individual of good moral character and a citizen of the United States of America who is doing volunteer work for the organization for one day, will receive a Daily Work Membership only valid for the that day, to satisfy the insurance needs of the Borough of Downingtown. Their names, date, and work done will be recorded by a club member and turned over to the Secretary.

## **Article III - Meetings**

### **Section 1 - Meetings**

The BTCC will conduct all business, including nominations, elections, and By-Law changes by newsletters using the USPS and/or electronically.

## **Article IV - Officers and Directors**

### **Section 1 - Board of Directors**

The Board of Directors shall consist of the President, Vice President, Secretary, Treasurer, Fundraising Manager, Newsletter Manager, Nursery Manager, Stocking Manager, and Landowner Relations Manager, all of whom shall be elected for a 1 year term and shall serve until their successor is elected.

General management of the organization's affairs shall be entrusted to the Board Of Directors.

### **Section 2 - President**

The President shall preserve order, and enforce the provisions of the Articles of incorporation and By-Laws of this organization.

### **Section 3 - Vice President**

The Vice President, in the absence of the President, shall perform all of the duties of the Presidency.

### **Section 4 - Secretary & Membership**

It shall be the duty of the Secretary to keep an accurate written record of all regular and special meetings, receive and respond to all communications, manage the memberships and keep an accurate and timely record thereof.

### **Section 5 - Treasurer**

The Treasurer shall receive all monies due the organization and shall keep an accurate record of all financial transactions and submit a written report upon request of the Board of Directors.

### **Section 6 - Fundraising Manager**

The Fundraising manager will conduct all fundraising related functions including contacting old donors for continued donations and actively look for new donors and find any other way to increase funding for the organization.

## **Section 7 - Newsletter Manager**

The Newsletter Manager shall conduct all newsletter related functions, including tallying votes for elections and By-Law amendment changes.

## **Section 8 - Nursery Manager**

The Nursery Manager shall conduct all nursery related functions including feeding the fish, acquiring trout food, keeping the nursery and surrounding area clean and functioning and acquiring personnel for major projects.

## **Section 9 - Stocking Manager**

The Stocking Manager shall conduct all stocking related functions including determining stocking date, distribution of fish, maintenance of tanks and stocking equipment, acquiring personnel for stocking.

## **Section 10 - Landowner Relations Manager**

The Landowner Relations Manager shall conduct all landowner relations functions including sending out a permission slip to landowners for permission to stock and fish on or through their property.

# **Article V - Nominations and Elections**

## **Section 1 - Nominations and Elections**

All Officers on the Board of Directors shall be nominated with the form in the fall newsletter and elected with the form in the January newsletter. To be nominated you must be an Adult, Senior, or Family Member in good standing before July 1st of the year prior to the election. The person nominated to each position receiving a majority vote of the votes cast shall be elected in all instances.

## **Section 2 - Voting Members**

Each Adult, or Family Member who has paid their dues by July 1st of the prior year, and each Senior Member may vote in the annual election.

## **Section 6 - Vacancies**

Any vacancies occurring on the Board of Directors shall be filled, until the next annual election, by a majority vote of all of the remaining members of the Board of Directors when the vacancy occurs; except for a vacancy in the office of the President, it shall be filled automatically by the Vice President, and the resulting vacancy in the office of Vice President shall be filled by the Board of Directors.

## **Article VI - Dues**

### **Section 1 - Dues**

All dues and related issues shall be determined by the Board of Directors. Members whose dues are not paid by March 31 of each year shall lose privileges of membership in the organization until dues are paid.

### **Section 2 - Senior Members**

Senior members as defined in Article II, Section 4 do not have to pay dues.

## **Article VII - Amendments**

### **Section 1 - Amendments**

Any suggestions for amendments to the By-Laws are to be submitted with the form in the fall newsletter. The suggested change must be submitted by at least 2 members in good standing, it will then be voted on with the form in the January Newsletter. The amendment will need a majority of the votes cast to become effective. The change, successful or not, will be announced in the next newsletter.

## **Article VIII - Dissolution**

### **Section 1 - Dissolution**

The organization may be dissolved at any time by the written consent of no fewer than two-thirds (2/3) of all eligible voting members as outlined in Article V, Section 2. In the event of the dissolution of the organization, whether voluntary or involuntary or by operation of law, none of the property of the organization nor any proceeds thereof nor any assets of the organization shall be distributed to any members of the organization but after payment of the debts of the organization, its property and assets shall be given to a charitable organization, selected by the Board of Directors, for the benefit of public fishing.